

## OUTSTANDING CLINICIAN CHECKLIST

Use the following Checklist to make sure you have submitted all of the appropriate supporting data correctly and within the designated timeframes.

**Any Submission that has not followed the guidelines and timeframes will not be considered.**

- The nomination must be made by a MSHA Member
- The nominee must be a MSHA Member
- Nominations and Supporting Data can be submitted from **NOVEMBER 15 UNTIL JANUARY 31**
  - The nomination and supporting data will be submitted on-line.
  - The nomination form is on the MSHA Website ([showmemsha.org](http://showmemsha.org))
- The supporting data is emailed to [msha@showmemsha.org](mailto:msha@showmemsha.org)
- Any employment setting (hospital, nursing home, school, home health, private practice, outpatient, university) is eligible
- Past nominees are eligible
- Nominee should not be informed of nomination

This award recognizes demonstrated contributions in the advancement of knowledge in clinical practice in speech language pathology and/or audiology. The recipient will be chosen for advancement of knowledge in their practice as evidenced by significant recent accomplishments within the last three years in speech language pathology and/or audiology.

Some activities or accomplishments might include, but is not limited to:

- Achievement with a single client or group of clients
- Service programming and program development
- Achievement in a state or local organization or government agency activity
- Teaching/presentations, research or administration

The following supportive data can be submitted anytime between **NOVEMBER 15 UNTIL JANUARY 31.**

**Submit to** [msha@showmemsha.org](mailto:msha@showmemsha.org)

- ✓ Completed nomination form (found on the website)
- ✓ Rationale for nomination: Identification and description of the outstanding achievement with information of when and where the specific achievement(s) took place; description of the significance of the recent achievement; explanation of how the nominee's actions have advanced knowledge in the area of their practice; and, explanation of the nominee's role in the achievement
- ✓ A **minimum of three statements** to support the nomination from speech language pathologists, audiologists, or related professionals and from recipients of services (or their caregivers), where appropriate
- ✓ Nominee's resume or curriculum vitae
- ✓ JPEG Photo
- ✓ Supporting data may be submitted all at once or as it is available
- ✓ **NO EXTENSIONS OR EXCEPTIONS WILL BE MADE TO THE DEADLINES**